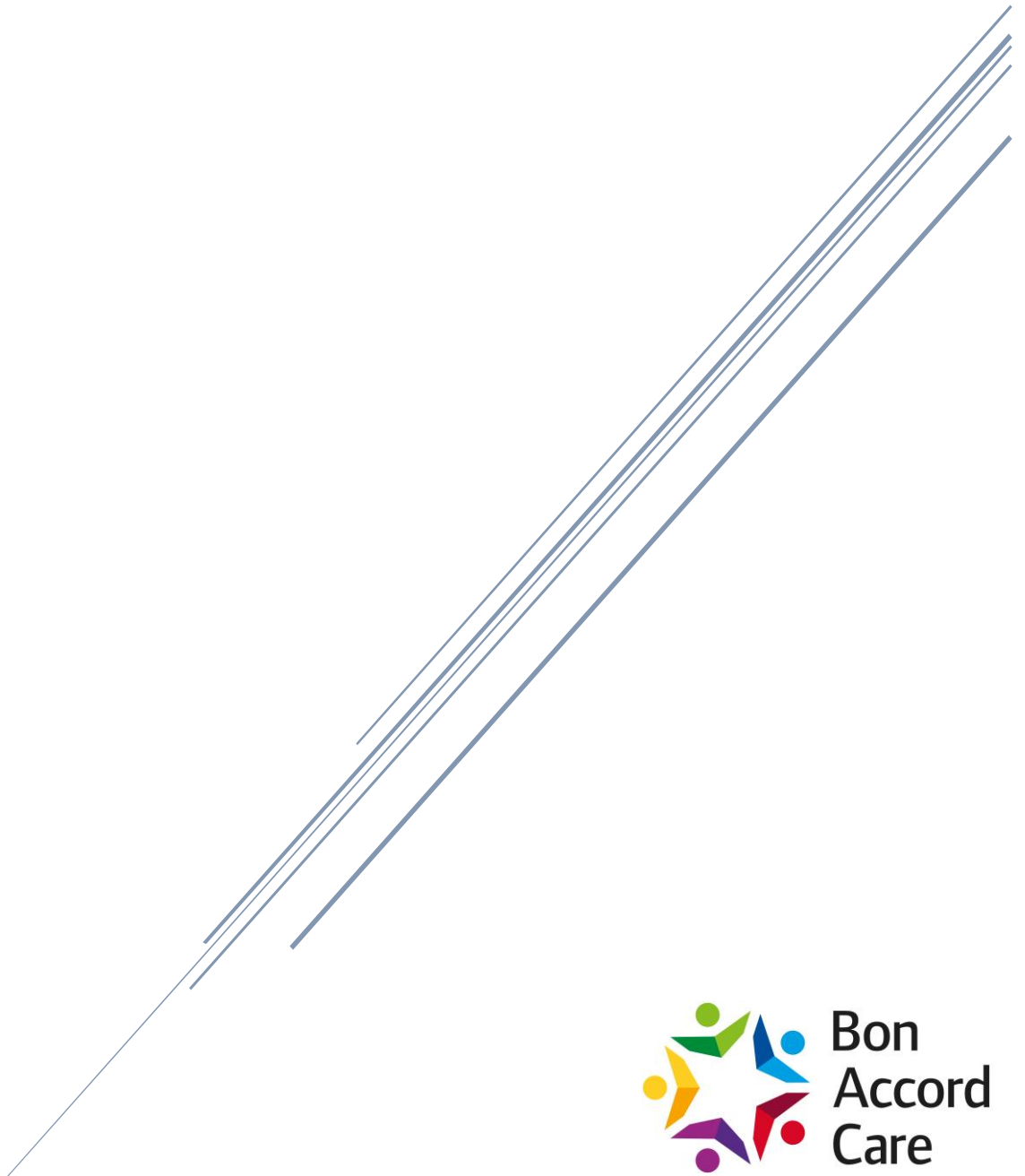


# OUTCOME FOCUSSED SUPPORT UNDERSTAND YOUR ROLE

What do you know now?



BAC Learning & Development

## Understand your role

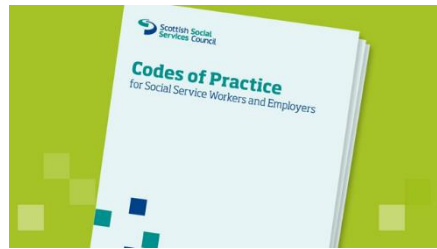
### Activity A

Using your job description to help you, fill in the box below to **describe** your main duties and responsibilities.

- ❖ Describe - to describe means to create a picture with words but not simply writing a list of bullet points

My main duties and responsibilities include:

## Outcome Focussed Support



Look up the SSSC Codes of Practice for Employers/ Employees and the National Health and Social Care Standards.

The SSSC Codes of Practice for Employers/ Employees and the National Health and Social Care Standards include ...

## Outcome Focussed Support

### **Activity B**

Familiarise yourself with your employment rights and responsibilities. Under each of the headings below, describe your rights and responsibilities

#### **Health and safety**

#### **Confidentiality**

#### **Working time**

**Activity C**

Speak to your manager and refer to the values of Bon Accord Care to find out the aims, objectives and values of the organisation that you work in and use the information to fill in the table below.

<b>The aims of my organisation</b>	<b>The values of my organisation</b>	<b>The objectives of my organisation</b>

**Activity D**

It is essential to work in ways that are agreed with your employer. Give an example of an agreed way of working in your workplace and **explain** why it is important.

**Activity E**

For each of the statements below, decide whether each should be reported as a concern and tick either yes or no.

<b>The health and safety of staff is in danger</b>	<b>Yes</b>	<b>no</b>
<b>Individuals are treated with dignity and respect</b>	<b>Yes</b>	<b>no</b>
<b>The environment is being damaged by work activity</b>	<b>Yes</b>	<b>no</b>
<b>Wrongdoing is being covered up</b>	<b>Yes</b>	<b>no</b>
<b>The individual's care is inadequate, but they cannot or will not complain</b>	<b>Yes</b>	<b>no</b>
<b>Support plans are not reassessed and updated regularly</b>	<b>Yes</b>	<b>no</b>
<b>Your manager is involved in the abuse of individuals</b>	<b>Yes</b>	<b>no</b>

**Activity F**

Thinking about the statements in the table above that would need to be reported, **explain** how you would raise your concerns, or whistle blow and why.



**Activity G**

Think about your responsibilities to the individuals you support.  
**Describe** four of your responsibilities to those individuals:

1.

2.

3.

4.

**Activity H**

In the boxes below, **explain** how a working relationship is different to a personal relationship. Use examples from your service to help you explain your points:

<b>A working relationship is...</b>	<b>A personal relationship is...</b>
<b>Examples include...</b>	<b>Examples include...</b>

### **Activity E**

As a worker in health and social care it is essential to be an effective and good team member and work in partnership.

**Explain** why it is important to work:

**a)** In partnership with other workers:

**b)** In partnership with key people, advocates, and others who are significant to the individual such as their carer, family members or friends: